

**The Annual Quality Assurance
Report (AQAR) of the IQAC 2010-11**

Barasat Government College

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

BARASAT GOVERNMENT
COLLEGE

1.2 Address Line 1

10, K.N.C. ROAD

Address Line 2

P.O. BARASAT

City/Town

BARASAT

State

WEST BENGAL

Pin Code

700124

Institution e-mail address

principal@bgc.org.in

Contact Nos.

03325523365

Name of the Head of the Institution:

Dr.Prabir Kumar Das

Tel. No. with STD Code:

03325523365

Mobile:

9433066716

Name of the IQAC Co-ordinator:

Dr.Kunal Sen

Mobile:

980314496

IQAC e-mail address:

iqac@bgc.org.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13949

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC-50/26/2009 dated 1-10-2009

1.5 Website address:

www.bgc.org.in

Web-link of the AQAR:

www.bgc.org.in /AQAR2010-11.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.60	2009	2014
2	2 nd Cycle	N.A.	N.A.	N.A.	N.A.
3	3 rd Cycle	N.A.	N.A.	N.A.	N.A.
4	4 th Cycle	N.A.	N.A.	N.A.	N.A.

1.7 Date of Establishment of IQAC: DD/MM/YYYY

6.1.2010

1.8 AQAR for the year

2010-11

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

WEST BENGAL STATE
UNIVERSITY

1.13 Special status conferred by Central/ State Government-- DST/DBT/ICMR

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text" value="√"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (Specify)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="0"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="07"/>
	<input type="text" value="02"/>
2.10 No. of IQAC meetings held	
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="03"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff <input type="text" value="1"/> Students	Alumni <input type="text" value="0"/> Others <input type="text" value="0"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input type="text" value="√"/>
If yes, mention the amount	<input type="text" value="NA"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- It is a regularly functioning unit which attempts to sustain the quality of academic excellence.
- The IQAC offers important suggestions to the administration for the quality sustenance and enhancement of the institution.
- It prepares AQAR of the college.
- The IQAC takes an active role in forwarding the Career Advance Scheme (CAS) of teaching faculty.
- Imparting quality and application of quality bench marks primarily relate to well-equipped faculties and the faculties have to be constantly updated to meet the challenges in the ever changing scenario of higher education. For the up-gradation, the faculty members are encouraged to attend seminars/symposiums/workshops and Refresher/Orientation courses

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Achievements	Plan of Action
<p>The outcomes of the various activities that we have proposed at the beginning of the academic session 2010–2011 are reflected in the sequel.</p>	<ul style="list-style-type: none"> • Research activities to be strengthened which should be reflected in increase number of research-projects of individual teachers, papers presented in seminars and publications. • E-learning process to be strengthened by adopting E-learning tools for more topics in different subjects. • To continue to impart coaching for students from minorities/SC/ST/OBC and non-creamy layer candidates for entry into services, remedial coaching etc. • To introduce new PG course in Physics. • Special attention to be given for extension activities conducted by NSS. • To propose physical infrastructural development to meet the challenge of space crunch of the institution. • To propose career-counsel cell to arrange more job-oriented programmes

** The Academic Calendar of the year is in the Annexure – 2

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate any other body

Provide the details of the action taken

The proposals of IQAC have been accepted by the Teachers council and college authority .Accordingly actions have been taken in most of the cases. Regarding the construction of chemistry department and ramp, the principal has sent the proposal to P.W.D. for the estimation of cost.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	N.A.	N.A.	N.A.	N.A.
PG	3	1	0	0
UG	13	0	0	0
PG Diploma	N.A.	N.A.	N.A.	N.A.
Advanced Diploma	N.A.	N.A.	N.A.	N.A.
Diploma	N.A.	N.A.	N.A.	N.A.
Certificate	N.A.	N.A.	N.A.	N.A.
Others				02
Total	16	01	0	02

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: CORE/ELECTIVE
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	0
Annual	15

- 1.3 Feedback from stakeholders* (On all aspects)
- | Alumni | Parents | Employers | Students |
|--------------------------|-------------------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

- Mode of feedback :
- | Online | Manual | Co-operating schools (for PEI) |
|--------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- As a degree college has to follow the courses designed by the University concerned, the department has little role to play in designing the course curriculum, structure or examination pattern. The University has made revisions in the syllabus and the marking system, with more marks now allotted for short answer-type questions.
- In the Post-graduate departments there is scope under the present system to function outside the purview of the affiliating university. The main salient feature of syllabi of all P.G. departments is to include dissertation, presentation in the part of the core curricula encouraging the mastering of research and analytic writing skills.
- The P.G. syllabus of Bengali continues to maintain its strength in traditional areas like History of literature, Medieval Bengali literature, 19th century study, Modern literature, Drama, Fiction. Students are exposed simultaneously to aesthetics, philosophy, linguistic and comparative literature. The thrust area includes Tagore literature and Modern Fiction.
- The entire PG syllabus of all the science departments is remodelled biennially in PG Board of Studies meeting, whereby all recent developments are incorporated in the PG syllabus.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

1 Post-graduate Department (Physics)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	72	49	21	02	NIL

2.2 No. of permanent faculty with Ph.D. 25

2.3 No. of Faculty Positions Joined(J) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	J	V	J	V	J	V	J	V	J	V
	08	0	05	0	02	01	0	0	15	01

2.4 No. of Guest and Visiting faculty and Part-time faculty 11 NIL 58

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	25	0
Presented papers	01	06	01
Resource Persons	0	04	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Increased use of ICT in teaching-learning process.

2.7 Total No. of actual teaching days during this academic year 198+ Some extra days for Special classes during vacations in P.G. Departments

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As per university norm

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 06 33 47

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	QP %	Pass %
B.A. Honours	215	N.A.	4.65	89.30	NIL	93.95
B.Sc Honours	118	N.A.	22.03	69.49	NIL	91.52
B.A General	223	N.A.	NIL	13.45	83.40	96.86
B.Sc General	34	N.A.	5.88	20.58	29.41	55.88
PG (Arts)	26	N.A.	23.07	76.92	N.A.	100
PG (Science)	44	N.A.	90.90	9.09	N.A.	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through regular interaction with the administration and different stakeholders, the IQAC offers important suggestions for the overall development of the teaching and learning processes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	0
Orientation programmes	01
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	47
Others	0

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	36	03	0	09
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Inspiring the teachers for presenting papers in seminars and conferences and getting their articles published in reputed journals/monographs/books.
- Motivating the teachers to apply for different research projects from UGC and other funding agency.
- PG Departments of the institution have been suggested to make their educational excursions more and more research-oriented.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	02	0	03
Outlay in Rs. Lakhs	36.43	25.90	0	36.43

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	0	01
Outlay in Rs. Lakhs	0.40	2.58	2.58	0.40

3.4 Details on research publications

	International	National	Others
Peer Review Journals	38	11	03
Non-Peer Review Journals	0	02	0
e-Journals	0	0	0
Conference proceedings	0	04	0

3.5 Details on Impact factor of publications:

Range

0.862 - 11.914

 Average

4.123

 h-index

--

 Nos. in SCOPUS

10

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	2008-11 2007-10 2008-10	UGC,WBDST,DBT	0	0
Minor Projects	2008-10 2009-11 2010-12	UGC	1.11	1.11
Interdisciplinary Projects	NIL			
Industry sponsored	NIL			
Projects sponsored by the University/ College	NIL			
Students research projects (other than compulsory by the University)	NIL			
Any other(Specify)	NIL			
Total	06		1.11	1.11

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

	International	National	State	University	College
Number	0	0	02	0	02
Sponsoring agencies			UGC		Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
05	0	0	01	04	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University/College level State level
National level International level

3.22 No. Of students participated in NCC events: N.A.

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. Of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

N.A.

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="04"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cancer Awareness programme organised by NSS unit on 23.03.11.
- Forest week observation and Plantation of Trees, June, 2012
- Maintenance of college garden throughout the year.
- Attempts to make the college premise plastic-free zone.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8262Sq.mt.	NIL	Govt. Of W.B.	8262Sq.mt.
Class rooms	13	0	Govt. Of W.B.	13
Laboratories	09	0	Govt. Of W.B.	09
Seminar Halls	03	NIL	N.A.	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year. *	–	01	Govt. of W.B.	1
Value of the equipment purchased during the year (Rs. in Lakhs)		2388110	Govt. Of W.B.,UGC	
Others		4396000	Govt. Of W.B,UGC	

* See ANNEXURE – 1

4.2 Computerization of administration and library

- Partial computerization of administration and library. Computerisation of library resources is being done by using LIBSYS software.
- The college library maintains institutional membership of British Council Library.

4.3 Library services:

	No.	Value(in Rs.)	No.	Value(in Rs.)	No.	Value(in Rs.)
	Existing *		Newly added		Total	
Text Books	57505	7963654/-	1192	482714/-	58697	8176368/-
Reference Books	14000	555338/	1903	806462/	15903	1361800/-
e-Books	0	0	0	0	0	0
Journals	30	11725/-	15	7203/-	45	18928/-
e-Journals	10**	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	11	0	14	0	25	0
Others (Brail books)	0	0	0	0	0	0

* Existing value is a crude estimate since it is not possible to calculate the current value of the existing books

** Through British Council library

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	26	0	04	03	01	01	03	0
Added	10	02	10	10	0	06	12	0
Total	36	02	14	13	01	07	15	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Information literacy training programmes to students as well as teachers by DOEACC as per MOU.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.50
ii) Campus Infrastructure and facilities	NA*
iii) Equipments	1.02
iv) Others	0.05
Total:	1.57

* Maintenance grants for campus infrastructure and facilities are directly sent to PWD (Civil and Electrical) by the state government.

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial and tutorial classes are taken to support the students.
- Seminar library facilities are available in all the academic departments.
- Encouragement to PG students to attend seminars, conferences.
- Career counselling cell and Gender sensitization cell provide student support services.
- Job-oriented training programmes are organised for students under UGC Entry into services fund.

5.2 Efforts made by the institution for tracking the progression

- Regular class tests, Mid-term Examination, Selection Test.
- Continuous evaluation of practical exercises in laboratory based subjects.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3132	297	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

No	%
1667	48.61

Men

Women

No	%
1762	51.39

Last Year						This Year					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
1822	535	43	73	0	2473	2440	821	73	95	0	3429

Demand ratio

1 : 15

Dropout %

5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Job-oriented training programmes are organised for students under UGC Entry into services fund.

No. of students beneficiaries

137

5.5 No. of students qualified in this examination

It is a premier institute under the West Bengal State University and a good number of students have qualified in examinations like NET/ GATE etc. As it is primarily a UG teaching College, we could not maintain proper communication with the pass out students who after their PG degree qualify in different examination like NET/GATE/GRE etc. However, from personal connections the college came to know about few students who have qualified in such exams in recent times. The list is not

exhaustive. The list goes as under:

NET	04	SET/SLET	04	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	22

5.6 Details of student counselling and career guidance

- Existence of career counseling cell with a view to creating awareness for job-oriented courses.
- Existence of UGC funded Entry-in-services Coaching.
- The college has organized a two-day career and counseling fair at its own premises on 4th and 5th February, 2011 in which eleven reputed companies participated in bridging the industry-campus link.

No. of students benefitted

137+
145

5.7 Details of campus placement NIL

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
11*	145	NIL	Data not available

* The organizations visited the campus solely for the purpose of career counselling .

5.8 Details of gender sensitization programmes

There is one gender cell. The cell regularly meets the students to sensitize them. The cell also keeps strict vigil on the security of the girl-students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University/college level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University /college level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount (in Rs.)
Financial support from institution	08	2515/--
Financial support from government	193	18,14,625/-
Financial support from other sources	10	259921/-
Number of students who received International/ National recognitions	0	0

Besides students are benefitted through fee-waiver scheme of Government of West Bengal (181 students got half-free concession and 168 students got full-free concession).

5.11 Student organised / initiatives

Fairs : State/ University/College level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: __ Grievance against inadequate number as well as poor cleanliness of existing toilets has been well attended to and the necessary steps to redress the grievance is taken by the authority.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Imparting quality education among all corners of the society is the prime objective of the college since its inception in 1950. During its long journey of more than half a century, it has witnessed many changes in society and the nation in general. Today the college has made its mark as a major landmark of learning in the state, imparting modern education at its best, benefitting thousands of students. The goal of the institution is:

- To impart quality based higher education.
- a sense
- To develop responsible and sensitive youths from diverse cultural and religious groups from different socio-economic culture and inculcate social commitments by imparting a panoramic view of the society.
- To lay emphasis on value based education to create human resources with modern view and to the needs foresight who can contribute to the national development by way of catering of the economy, society and the country as a whole.
- To create accountability within to ensure accountability to the society at large.
- To inculcate a sense of responsibility to self and society.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Several teachers of the college are members of the Board of Studies of different departments of the affiliating university. They offer important feedback and suggestions for curriculum development in the relevant meetings.

6.3.2 Teaching and Learning

- Giving more emphasis on ICT enabled teaching.
- Regular holding of class tests.
- Putting stress on student-centric teaching learning process.

6.3.3 Examination and Evaluation

- Class Tests.
- Internal Assessment on the basis of Mid-Term Examination.
- Selection Test
- Quiz
- Surprise Test
- Seminar presentation by the students

6.3.4 Research and Development

- Encouraged the faculty to undertake various research projects and approach UGC and other funding agencies for financial support.
- Motivated the teachers to publish regularly in peer-reviewed journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computerisation of library resources is being done by using LIBSYS software.
- All the departments are equipped with computers and sophisticated equipments.(See Annexure-II).
- Proposal for construction of new Chemistry building.

6.3.6 Human Resource Management

- Attendance records of the teaching and non-teaching staff.
- Regular notification of different activities.
- Regular meetings of various committees for academic and administrative purposes
- Regular Parent-Teachers meeting in various academic departments.
- Maintenance of college web-site through which different notifications are circulated.
- Computer training to Non-teaching staff by the teachers who are well versed with computer.

6.3.7 Faculty and Staff recruitment

The recruitment of both the teaching and non-teaching staff is made by the Government of West Bengal through the recommendation of Public Service Commission, West Bengal and Staff selection commission, West Bengal.

6.3.8 Industry Interaction / Collaboration

A Two-day career and counselling fair was held in the college premises in which 11no of reputed companies participated in bridging the industry-campus link on 4th and 5th February,2011.

6.3.9 Admission of Students

Completely merit-based admission system.

6.4 Welfare schemes for

Teaching	Health scheme
Non teaching	Health scheme. Bonus and advance salary during festive season
Students	Member of students' Health Home. Scholarship schemes ,Poor-fund scheme

6.5 Total corpus fund generated

N. A.

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	N.A.	YES	Principal
Administrative	YES	Govt. of West Bengal	YES	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

All the departments are in touch with the members of Alumni Association and their suggestions are attempted to be incorporated for the betterment of the college.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meetings are held annually in every academic department. The interaction in those meetings is noted carefully and all constructive suggestions are attempted to be incorporated which benefit the development of teaching-learning process.

6.13 Development programmes for support staff

Computer training to Non-teaching staff by the teachers who are well versed with computer.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution offers environmental classes and conducts environmental projects.
- Tree plantation program throughout the campus in the month of September on the occasion of Forestation week.
- Prohibition of smoking in the college premises.
- Making the college premises plastic-free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Providing of laptop with internet facility to each department has helped in ICT – enabled teaching-learning.
- The career-counseling cell of the college has provided students with several interaction sessions with different corporate sectors in the career and counseling fair held on 4th and 5th February, 2011 in the college premise.
- Information literacy training programmes to students as well as teachers by DOEACC as per MOU.
- Remedial and tutorial classes to support the students.
- Library resources are being done by using LIBSYS software.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Different academic departments have organised various UGC-sponsored National /State level seminars.
- A number of teachers have received funds from UGC and other sources for major and minor projects.
- PG course in Physics has been introduced.
- Partial computerization of administration and library. Computerisation of library resources is being done by using LIBSYS software.
- Maintenance of college web-site through which different notifications are circulated
- Seminar library facilities are available in all the academic departments.

7.3 Give two Best Practices of the institution

- Slow and advanced learners are identified and special care is taken to cater to their different needs through special tutorial or remedial classes.
- Teachers involved in active research.

Please see the Annexure – 3

7.4 Contribution to environmental awareness / protection

The students are encouraged to clean the college and the surrounding area. Occasionally they organise 'no plastic' movement not only in the college campus, but also in the surrounding area.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength of The Institution

- The College is situated in a well-connected geographic locale. Barasat being the district headquarter of North 24 Parganas; the College is easily accessible by railway and road network. . Other facilities like Bank, Post-office, District Library, Administrative offices, Govt. Hospital, Stadium (Vidyasagar Krirangan) etc. are in close proximity of the College. The urge for higher studies among students coming from financially challenged backgrounds has helped the institution fulfil its greater social responsibilities and mandate for inclusive education.
- Aspects like transparent admission process strictly on merit basis, remedial classes for slow-learners, wide repertoire of study materials in library, provision for adult and continuing education through NSOU, modern laboratories, social outreach initiatives through NSS, employment assistance through coaching etc. have added to our strength.
- The significance and demand for postgraduate teaching by the college is increasing considerably. Three new PG courses have been introduced in the Departments of Bengali, Zoology and Physics as per last NAAC peer team's recommendation.
- A strong student support structure exists in the College. Various types of financial assistance are extended to the students through full or half-free studentship cash entitlements for SC and ST students etc. so that they can devote their energy to academic aspects.
- Social outreach initiatives through NSS have added to the strength of the institution.
- The college library has institutional membership of British Council library.
- It has provision for adult and continuing education through NSOU.

Institutional weakness

- Space constraint is one of the weaknesses of the college given the annual increase in the number of students and courses.
- Students of the college have to share the playground with the adjoining school as option for other outdoor sports activities within the campus are limited.
- The college is yet to have its own hostel.
- Transfer of teachers at times create a shortage of manpower and sometime disrupts its momentum.
- The occasional official requisition of the college premises for commissioning and conducting Public Elections causes loss of teaching days.

Challenges before the Institution

- Academic planning for UG level is entirely dependent on West Bengal State University, though the university welcome suggestions.
- Academic performance of the students is good, yet there remains further scope of improvement.

8. Plans of institution for next year

- To enrich the academic infrastructure of the college.
- To conduct more seminars, conferences and invited lectures in the different academic departments.
- To improve the infrastructure of sports and games.
- The activities of NSS unit will be extended.
- To regularise the publication of “Aureole” the academic journal of the college.

Name Dr. Kunal Sen



Signature of the Coordinator, IQAC

Name Dr. Prabir Kumar Das



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE – 1

No. of important equipments purchased (\geq 1-0 lakh) during the current year.

YEAR	Sl. No	Name of Equipment	Amount (Rs).	Department	Funding agency
2010-11	1.	UV-visible Spectrophometer	267960/	Chemistry	W.B. Govt.

ANNEXURE – 2

<i>Academic Calendar 2010 – 11</i>		
<i>Month</i>	<i>Date</i>	<i>Description</i>
<i>July,2010</i>	<i>6</i>	<i>College Reopens after Summer vacation</i>
	<i>10</i>	<i>Commencement of 1st Year Classes**</i>
	<i>13</i>	<i>Holiday(Rathyatra)</i>
	<i>28</i>	<i>Holiday(Sab-e-Barat)</i>
<i>August,2010</i>	<i>2</i>	<i>Commencement of 2nd Year &3rd Year Classes for Morning Section & non-laboratory based subjects in Day section**</i>
	<i>15</i>	<i>Holiday(Independence Day)</i>
	<i>24</i>	<i>Holiday (Rakhi-Purnima)</i>
		<i>Note: Date for admission to 2nd year &3rd Year classes</i>
<i>September,2010</i>	<i>1</i>	<i>Holiday(Janmastami)</i>
	<i>7</i>	<i>Blood donation camp to celebrate College Foundation Day</i>
	<i>11</i>	<i>Holiday (Id-ul-fite)</i>
	<i>17</i>	<i>Holiday (Viswakarma Puja)</i>
	<i>20</i>	<i>Games and Cultural competitions start and continues till 9th October</i>
	<i>29</i>	<i>Class test for second year Honours</i>
<i>October, 2010</i>	<i>1</i>	<i>Class test for 3rd year Honours</i>
	<i>2</i>	<i>Holiday (Gandhi Birthday)</i>
	<i>7</i>	<i>Holiday (Mahalaya)</i>
	<i>11</i>	<i>College Fest &Nabin Baran</i>
	<i>12</i>	<i>Commencement Of Puja Vacation</i>
<i>November,2010</i>	<i>16</i>	<i>College Reopens after Puja Vacation</i>
	<i>17</i>	<i>Holiday(Id-uz-Zoha)</i>
	<i>21</i>	<i>Sunday (Guru Nanak's Birthday)</i>
	<i>23</i>	<i>Class Test for 1st,2nd & 3rd Year Honours</i>
<i>December, 2010</i>	<i>09 & 10</i>	<i>Annual Athletics Meet</i>
	<i>17</i>	<i>Holiday (Muharam)</i>
	<i>20</i>	<i>Class test for 2nd & 3rd year Honours</i>
	<i>3rd week</i>	<i>Annual Prize Distribution Ceremony & Cultural Programme.</i>
	<i>24</i>	<i>Commencement of Christmas Holidays</i>
<i>January,2011</i>	<i>1</i>	<i>Holiday(New Years Day)</i>
	<i>3</i>	<i>College Reopens after Winter Recess</i>
	<i>14</i>	<i>Holiday(Makar Sankranti)</i>
	<i>23</i>	<i>Sunday (Netaji Birth Day)</i>
	<i>25</i>	<i>Holiday(Maghotsav)</i>
	<i>26</i>	<i>Holiday(Republic Day)</i>
<i>February,2011</i>	<i>2</i>	<i>Holiday(Akheri-Chahar-Sumba)</i>
	<i>08 to 09</i>	<i>Holiday(Saraswati Puja)</i>
	<i>16</i>	<i>Holiday(Fateha-Duaz-Daham)</i>
	<i>25</i>	<i>Holiday(WBSU Foundation Day)</i>
<i>March,2011</i>	<i>3</i>	<i>Holiday(Shivaratri)</i>
	<i>19 & 20</i>	<i>Holiday(Dolyatra & Holi)</i>
<i>April,2011</i>	<i>14</i>	<i>Holiday(Dr. Ambedkar's Birth Day)</i>
<i>May 2011, June 2011</i>	<i>15</i>	<i>Holiday(Bengali New Years Day)</i>
	<i>2nd May to June 25th</i>	<i>Summer Vacation</i>

*** Remedial classes to be organized by the respective departments beyond class hours*

<i>Schedule for Test Examination</i>			
<i>Part-III Examination (1+1+1, System), 2011</i>			
Jan-11	17-22	Examination for Honours Paper III	
<i>Part-II Examination (1+1+1, System), 2011</i>			
Feb-11	15	Honours Paper-III	
	17	Honours Paper-IV (Theory/Practical)	
	22-27	Examination for General Papers	
<i>Part-I Examination (1+1+1, System), 2011</i>			
Mar-11	8	Honours Paper-I	
	10	Honours Paper-II	

ANNEXURE – 3

Best Practices

1. Teaching Learning

Objectives

- to impart quality education to students from all social backgrounds
- to give extra attention to first generation learners
- to provide educational tools to equip students for the future
- to set students on the path to the right career

Intended Outcome

- to make students computer literate
- to enable students to make their mark in society
- to make the college up-to-date in all respects

Context

- Barasat Government College is a pioneering educational institute in the district of North 24 Paraganas. Being located in the District Head Quarter, it has become the destination of a large number of students, a considerable percentage of them coming from minorities and economically backward communities of the society. Under the circumstances, the college needs to build up an inclusive system so that the first or second generation learners can also grow and benefit from the college.

Practice

- Remedial and tutorial classes to support the students.
- Providing of laptop with internet facility to each department has helped in ICT –enabled teaching-learning.
- Several interaction sessions with different corporate sectors in the career and counseling fair held on 4th and 5th February, 2011 in the college premise.

- Information literacy training programmes to students as well as teachers by DOEACC as per MOU.
- Computerisation of Library resources are being done by using LIBSYS software.

Evidence of Success

- Students' performance in the University examinations is good. Sometimes the college produces university toppers.
- The demand ratio of all the departments, especially the PG departments indicates that the college provides quality education
- A large number of students from the minority community have graduated from this college. It is a good evidence of providing higher education to the students belonging to the minority non-creamy layer section of the society

Problems Encountered and Resources Used

- Space constraint is one of the weakness of the college given the annual increase in the number of students and courses.
- Transfer of teachers at times create a shortage of manpower and sometime disrupts its momentum. However, the state government is aware of the problem and has initiated steps for recruitment of teachers through the State Public Service Commission.
- The occasional official requisition of the college premises for commissioning and conducting Public Elections causes loss of teaching days.
- College authority has sent proposal to the Government for physical infrastructural development to meet the challenge of space crunch of the institution.
- The teachers take extra classes in vacation to overcome the problem of losing of teaching days.

2. Research

Objective

- to impart quality education to students from all social backgrounds
- Teachers involved in active research have shown an enhancement not only in their knowledge but in their approach to the subject and methods of teaching.

Context

- Barasat Government College is a pioneering educational institute in the district of North 24 Paraganas. Being located in the District Head Quarter, it has become the destination of a large number of students. Apart from thirteen UG departments the college runs four PG departments, one of which is added in this academic year. Therefore it is imperative that good quality teaching-learning and research methodology must be evolved.

Practice

- Regular seminars and talks by eminent scholars have been arranged by all academic departments.
- A number of teachers have received funds from UGC and other sources for major and minor projects.
- Encouragement to PG students to attend seminars, conferences.
- The main salient feature of syllabi of all P.G. departments is to include dissertation, presentation in the part of the core curricula encouraging the mastering of research and analytic writing skills.
- Evidence of Success.
- Different academic departments have organized various UGC-sponsored National /State level seminars.
- A number of teachers have received funds from UGC and other sources for major and minor projects.
- Teachers' involvement in active research is reflected in their publications in peer-reviewed and other journals and books.
- The students regularly participate in seminars, workshops.

Problems Encountered and Resources Used

- For all infrastructural development required for research development, dependence on Government fund. As it is a government college, scope of fund generation is limited.
- The college library is not equipped with E-resources.